

No. DGET-2/4/2007-MES/IS
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training (DGE&T)
SKILL DEVELOPMENT INITIATIVE SCHEME
(Based on Modular Employable Skills)

03.11.2008

Order

In supersession of this Directorate General letter of even number dated 09.7.2008, the undersigned is directed to convey approval of competent authority for empanelment of following organizations as Assessing Bodies indicating names of States and Sectors assigned to them under Skill Development Initiative (SDI) Scheme.

S.N	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
1.	<p>Col. I.S. Gahlaut, Director & Head, Confederation of Indian Industry (CII), 249 - F, Udyog Vihar, Phase IV, Sector - 18, Gurgaon - 122015 (Haryana)</p> <p>Ph. No. : 0124-4014060-67</p> <p>Fax : 0124-4014083</p> <p>Email: skills@ciionline.org neeta.das@ciionline.org</p>	<ul style="list-style-type: none"> • All States/ UTs 	<ul style="list-style-type: none"> • All Sectors
2.	<p>Mr. B.P. Pant, Additional Director, Federation of Indian Chambers of Commerce and Industry (FICCI), Federation House, Tansen Marg, New Delhi - 110001</p> <p>Ph. No. : 23316121</p> <p>Fax : 23721504, 23320714</p> <p>Email : aioe@ficci.com</p>	<ul style="list-style-type: none"> • All States/ UTs 	<ul style="list-style-type: none"> • All Sectors
3.	<p>Shri. T. Ramappa, Secretary General, Bangalore Chamber of Industry and Commerce (BCIC), No.14, Sheriff Chambers, Cunningham Road, Bangalore - 560052</p> <p>Ph. No. : 080 - 22286080-82</p> <p>Fax : 080 22251475</p> <p>Email : bcic@bcic.org.in ramappa@bcic.org.in</p>	<p>1. Karnataka</p>	<p>1. Automotive Repair 2. Construction 3. Electrical 4. Electronics 5. Fabrication 6. Garment Making 7. Hospitality 8. Information and Communication 9. Printing 10. Production 11. Refrigeration & Air-Conditioning 12. Retail</p>

S.N	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
4.	<p>Shri. P.R. Swarup, Director General,</p> <p>Construction Industry Development Council (CIDC), 801 (8th Floor), Hemkunt Chambers, 89, Nehru Place, New Delhi – 110019</p> <p>Ph. No. : 26234770, 26433709, 26489992, 26451766,</p> <p>Fax : 26451604, 26234770</p> <p>Email : cidc@vsnl.com , cidcindia@yahoo.com</p>	<ul style="list-style-type: none"> • All States/ UTs 	1. Construction
5.	<p>Air Cdme. (Retd.) Amrit Lal</p> <p>Indian Society for Training and Development (ISTD), Training House, B- 41, Qutab Institutional Area, New Mehrauli Road, New Delhi – 110016</p> <p>Ph. No. : 26867710, 26857157, 26519498,26519524,26862339</p> <p>Fax: 26867607</p> <p>Email : istdtrg@nic.in, istdtrg@airtelbroadband.in, ncm@istdtrg.org</p>	<ul style="list-style-type: none"> • All States/ UTs 	<ul style="list-style-type: none"> • All Sectors
6.	<p>Sh. K.P. Sareen Akhil Bhartiya Mishtan Namkeen Vikreta Mahamandal,</p> <p>164, Desh Bandhu Gupta Market, Karol Bagh, New Delhi – 110005</p> <p>Ph. No. : 23522068, 27151607</p> <p>Mobile: 09899171123</p> <p>Fax : 27105958, 27196893</p>	<p>1. Jammu & Kashmir</p> <p>2. Punjab</p> <p>3. Himachal Pradesh</p> <p>4. Chandigarh</p> <p>5. Haryana</p> <p>6. Uttrakhand</p> <p>7. UP</p> <p>8. MP</p> <p>9. Rajasthan</p>	1. Indian Sweets, Snacks and Food.
7.	Mrs. K. Saraswati,	<ul style="list-style-type: none"> • Tamil Nadu 	<ul style="list-style-type: none"> • All Sectors

S.N	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	<p>Director Tanstia-Fnf Service Centre (TFSC), 11th Cross Road Street , Industrial Estate , Guindy, Chennai – 32</p> <p>Ph. no. : 044-22501451, 43534040</p> <p>Fax : 044- 22500860</p> <p>Email : dir@tanstiafnf.com tfsc@tanstiafnf.com</p>		
8.	<p>Shri Suresh Jacob, Project Manager Kitcoplacementpark KITCO Ltd., South Kalamassery, Kochi - 682022 Kerala</p> <p>Ph. No : 0484 2550072, 6453444</p> <p>Fax : 0484 2550072</p> <p>Email: kitcoplacementpark@gmail.com</p>	<ol style="list-style-type: none"> 1. Kerala 2. Tamil Nadu 3. Pudducherry 4. Goa 5. Lakshadeep Islands 6. Andaman & Nicobar Islands 7. Maharashtra 	<ul style="list-style-type: none"> • All Sectors
9.	<p>Shri. I.D. Prasad, Chief Consultant (Corporate Development), APITCO Limited,</p> <p>8th Floor, Parishrama Bhavanam, Basheerbagh, Hyderabad – 04</p> <p>Ph. No. : 040 – 23237333, 23237891, 23243611</p> <p>Fax : 040- 23298945</p> <p>Email: idp@apitco.org hyd1_apitco@sancharnet.in</p>	<ol style="list-style-type: none"> 1. Andhra Pradesh 2. Orissa. 	<ol style="list-style-type: none"> 1. Automotive Repair 2. Banking and Accounting 3. Beauty Culture and Hair Dressing 4. Chemical 5. Electrical 6. Electronics 7. Fabrication 8. Garment Making 9. Hospitality 10. Information and Communication Technology 11. Indian Sweets, Snacks and Food Sector 12. Medical and Nursing 13. Plastic Processing 14. Printing 15. Production and Manufacturng 16. Refrigeration & Airconditioning 17. Retail 18. Toy Making (Soft Toys)
10.	Shri. Jitendra Tiwari, Executive	1. Madhya	• All Sectors.

S.N	Name of Contact person & Organization	Assessing Body for	
		States	Sectors
	Director, Centre for Entrepreneurship Development (CEDMAP), 16-A, Arera Hills, Bhopal - 462011 Madhya Pradesh Ph. No. : 0755 4000918, 4000922 Fax : 0755- 4000903 Email : cedmap_ed@yahoo.co.in cedmap_dget@yahoo.com	Pradesh 2. Chattisgarh.	

The aforesaid empanelment would be valid initially upto 31st March 2011 on the enclosed terms and conditions.

Encl. as above

(Des Raj)
Dy. Director General (AT)
Ph. 23710485

To

1. PPS to Secretary (L&E)
2. PS to DG/JS
3. DDG(T), DDG(E), DT(WT), DT, DT(P), DAT,
4. All RDATs
5. All Directors of State/ UT governments implementing SDI scheme
6. All Assessing Bodies

Terms & Conditions for Assessing Bodies for conducting assessment for Modular Employable Skills (MES) courses under SDI scheme

- i. Assessing Body shall conduct testing in respect of States and Sectors allotted by Directorate General of Employment and Training (DGE&T) under Skill Development Initiative Scheme. The testing shall be done only for MES courses under the sectors approved by the National Council for Vocational Training.
- ii. Assessing Body shall draw a list of Testing Centres (TC) and the list will be sent to concerned Regional Directorate of Apprenticeship Training (RDATs), DGE&T and concerned State Directors for record.
- iii. Assessing Body shall form a panel of assessors of high repute and integrity MES sector wise and state wise.
- iv. Assessing Body shall be responsible for registration of candidates for testing and collection of assessment fee. It may do so directly or through its authorised testing centres or through Vocational Training Providers.
- v. Assessing Body shall make arrangements for scheduling trade test, including date, time and list of candidates and the location of MESTC under intimation to RDAT/ DGE&T.
- vi. Assessing Body shall inform the candidates atleast one month in advance of the date of trade test regarding the particulars of TC, schedule of examination, etc.
- vii. Assessing Body shall inform TC well in advance about the courses, candidates list, cost to be reimbursed, etc. towards trade testing.
- viii. Assessing Body shall be responsible for preparation of test question papers based on the assessment criteria / competency as approved by DGET.
- ix. Assessing Body shall prepare assessment guidelines / marking instructions for the guidance of the assessors.
- x. Assessing Body shall reimburse to the TC agreed expenses, if any, towards trade testing.
- xi. Assessing Body shall consolidate the result of trade tests and enter all the results on to web based software and also communicate to respective RDATs/ Vocational Training Providers.
- xii. Assessing Body shall distribute the certificates and refund of assessment fee, if any, received from RDAT, DGET to the candidates.
- xiii. Assessing Body shall not enter into any agreement with other organizations for similar work without obtaining prior consent of DGE&T.
- xiv. Assessing Body shall make available all its records pertaining to MES scheme to the authorised representatives of DGE&T at any time.

- xv. Assessing Body shall maintain full and complete records pertaining to candidates registered, tested, passed, fee charged, testing centres, assessors, registration fee etc.
- xvi. Assessing Body shall preserve all the records for at least ten years.
- xvii. Assessing Body shall not charge more assessment fee than prescribed by the DGET. DGE&T reserves the right to review and revise the assessment fee as and when required.
- xviii. Assessing Body shall open a separate bank account for MES scheme and all receipts in this regard shall be deposited in this account only.
- xix. Assessing Body shall be responsible for any claim or dispute arising out due to assessment done by it. DGE&T will not be a party to any such dispute.
- xx. DGE&T reserves the right to cancel / alter / modify these terms & conditions at any point of time without giving any notice.
- xxi. DGE&T reserves the right to cancel the empanelment in case the stipulated terms & conditions are not adhered to by Assessing Body and no claims / damages etc., whatsoever, will be made to Assessing Body on account of this cancellation.
- xxii. In case of any dispute, decision of Secretary(L&E), Ministry of Labour and Employment will be final and binding on assessing body.

It is certified that we have read terms and conditions and shall abide by the same. In case of violation of any terms and conditions or if quality of assessment is not satisfactory, the empanelment could be cancelled by the DGE&T.

LIST OF ASSESSING BODIES

1.	Col. I.S. Gahlaut, Director & Head, Confederation of Indian Industry (CII), 249 - F, Udyog Vihar, Phase IV, Sector - 18, Gurgaon - 122015 (Haryana)
2.	Mr. B.P. Pant, Additional Director, Federation of Indian Chambers of Commerce and Industry (FICCI), Federation House, Tansen Marg, New Delhi - 110001
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4.	Shri. P.R. Swarup, Director General, Construction Industry Development Council (CIDC), 801 (8 th Floor), Hemkunt Chambers, 89, Nehru Place, New Delhi - 110019
5.	Air Cdme. (Retd.) Amrit Lal Indian Society for Training and Development (ISTD), Training House, B- 41, Qutab Institutional Area, New Mehrauli Road, New Delhi - 110016
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10.	Shri. Jitendra Tiwari, Executive Director, Centre for Entrepreneurship Development (CEDMAP), 16-A, Arera Hills, Bhopal - 462011, Madhya Pradesh

